Yuleba State School
Handbook

2013
**School Details**

**Postal Address**
Yuleba State School  
15 Perry Street  
Yuleba, QLD 4427

**Website Address**
www.yulebass.eq.edu.au

**Telephone Number**
(07) 46 235100

**Fax**
(07) 46 235 321

**Email Address**
the.principal@eq.edu.au

**STAFF:**

**Teaching Principal:**
Ms Elaine Brennan  
ebren31@eq.edu.au

**Teacher:**
Mrs Ruth Nixon  
mixo4@eq.edu.au

**Teacher:**
Miss Louisa Goddard  
lgod23@eq.edu.au

**Teacher Aides:**
Mrs Rachel Irwin  
Mrs Meryl McNulty

**Administration Officer:**
Mrs Kim Brown  
kbrow521@eq.edu.au

**Cleaner:**
Jodie Shipp

**Grounds person:**
Mrs Rachel Irwin

**VISITING STAFF:**

HPE  
Mr Joe Amery (Wallumbilla)

Speech Pathologist  
Ms Karla Ward

Guidance Officer  
Ms Liz Hayward
PARENTS’ AND CITIZENS ASSOCIATION

YULEBA STATE SCHOOL P & C ASSOCIATION MISSION STATEMENT

Our aim is to as a body of parents, work with the school educators and provide our full support and assistance to improve the learning facilities and environment, for the benefit of all the students of Yuleba State School.

Our P & C is only as good as our members. When we all work together, we can help advantage our children in their quest for learning.

Every parent is welcome to attend our meetings. We respect and value new ideas and opinions, as the future of our P & C is dependent on our parents’ involvement.

Funds from our Fundraising Projects for the school in 2013 will go towards: Learning Aids, Playground & Sports Equipment and Technology Enhancement.

PARENTS’ & CITIZENS’ ASSOCIATION EXECUTIVE OF 2012:
President K.Hibbs
Vice President K.Brown
Secretary M.Shipp
Treasurer T.Bell

PARENTS’ & CITIZENS’ ASSOCIATION MEMBER REGISTER:
Due to the regulations of the QCPCA Constitution it is necessary for P & C Association members to register in order for their vote to be officially counted.

Please fill in the form below and return to The Secretary:
Yuleba State School
Perry Street
YULEBA QLD 4427

or leave the form at the school office for collection by the Secretary.

I / We .......................... would like to become an official member of the Yuleba Parents’ and Citizens’ Association at the Yuleba State School for the school year commencing 29th January 2013.

SIGNATURE ..........................
NAME ..........................
ADDRESS ..........................
PHONE NUMBER ..........................
WELCOME

Thank you for taking the time to consider Yuleba State School as the school for your family. The purpose of this booklet is to provide you with information. Should you require more about our school please contact the school – we will be happy to assist.

As a small school in the Darling Downs and South West Region we pride ourselves on being able to offer a unique learning experience to our students. Our enrolments have consistently been around 30 for some years from Prep – Year 7. All staff members are looking forward to working together with our parents and community, to continue to deliver excellent education and extensive extra-curricular activities to our students.

Because of the positive partnerships between staff, supportive parents and community members and enthusiastic students, Yuleba is a great school. We like to maintain a happy, safe and secure environment that nurtures learning by continuing to work together. It is only by working together that we can provide our students with an excellent education.

STATEMENT OF PURPOSE

Yuleba State School provides a safe, supportive, stimulating environment where staff, parents and community work to provide a quality education for all students. We prepare students for lifelong learning by developing skills, nurturing creative talents and encouraging enquiry.

We expect our students:

- To have respect for themselves and others and to be respected by others
- To develop self-confidence and leave this school with positive self-esteem, the ability and initiative to make informed decisions and have realistic goals for the future
- To be happy, healthy, creative independent individuals who can work constructively with others and contribute in a positive way to the world

CURRICULUM AND FACILITIES

CURRICULUM

All State Schools are required to provide a range of learning opportunities from the eight Key Learning Areas (KLA) of Mathematics, English, Science, Studies of Society & the Environment (SOSE), The Arts, Health & Physical Education, Technology and Languages Other than English (LOTE).

Presently we are transitioning to the Australian curriculum through Education Queensland’s Curriculum into the Classroom lessons in English, Mathematics, Science and History. SOSE, The Arts, HPE, Technology and LOTE are studied under the QCar Essential Learnings Framework until we are advised by Education Queensland about the release of the Australian Curriculum in these key learning areas.

The basics of the French language and culture are taught in Years 6 and 7. Students in these year levels will be engaged each week in LOTE lessons provided by the Brisbane School of Distance Education via web conference.
MUSIC, HPE AND SPORT

While Literacy and Numeracy remains the focus across all the KLAs, the expertise of a number of itinerant teachers are utilized to add value to the curriculum offerings at Yuleba State School.

- Music is provided for through a structured weekly programme by Miss Goddard, who is trained in music. She works a session in each class per week.

- Each week students in Years 5 to 7 have access to an Instrumental Music teacher who takes classes in brass, woodwind and percussion. All students in years 5-7 are offered the opportunity to participate. The School has a small range of instruments available for loan to students for 12 month periods. Students may also use their own instruments. Students wishing to play an instrument are invited to audition at the beginning of Year 5. Successful students then borrow their instrument during year 5.

- All classes benefit from weekly skills lessons in Physical Ed provided by our Physical Ed teacher who travels from Wallumbilla State School. This along with daily ‘Smart Moves’ activities and occasional interschool sporting opportunities provide a healthy variety of physical activity. In addition interhouse sporting carnivals will take place during the year – athletics, cross-country and swimming.

- Active Afternoon activities are organised and students have the opportunity to be active and taste a variety of activities during 2 x 1 hour sessions per week.

CAMPS AND EXCURSIONS

Camps and excursions are organized to provide extra opportunities for students to engage in the learning process. Many of these will require staff to complete a ‘Variation to School Routine’ where a Risk Assessment will need to be completed before being granted permission to go ahead. The procedure for an excursion or camp is:

1. A permission form will be sent home explaining the details. A request may also be made for parent/guardian assistance.
2. The cost will be stated on the invoice/permission form.
3. You will be asked to return the signed permission form in a sealed envelope with your child’s name and class clearly marked on the front with the money enclosed.
4. Please ensure it is returned and paid by the given date.

Yuleba School organises a whole school camp for Prep to Year 7 every second year. Previous locations include Canberra, Brisbane, Carnarvon Gorge and North Keppel Island Environmental Education Centre. This is not only a great educational opportunity but exposes students to varied environments and social situations to enhance their lifelong learning skills. The Yuleba P and C is active in support of this program and donate extensively so the camp is affordable for every family. The next camp is scheduled for 2014.
GROUND and CLASSROOMS
Our grounds are quite expansive and attractive with many trees and gardens. As well as two ovals we have a senior playground, a junior playground and a tennis court.
One oval is irrigated providing ample playing space.
Both classrooms are used as single teaching spaces. All learning areas have access to digital technologies with in-class computer access providing a 1:3 computer/student ratio as well as interactive smart boards which enhance teaching instruction.
Students also have access to a new library or resource centre which is often utilised as an extra teaching space as it also has desks and an interactive smart board.

PERCEPTUAL MOTOR PROGRAM
From 8:30 – 8:50 each morning students are encouraged to participate in a variety of physical activities which aim at improved co-ordination, improved posture, improved self awareness, improved concentration and improved balance.
In 2013 we have subscribed to a program “Moovit Body and Brain” where the students will be completing specified activities that draw from the fields of physiotherapy, pilates and yoga.

ASSEMBLIES
Assemblies are held every second Friday at 2:45pm. We discuss forthcoming activities and events and celebrate the successes and achievements of our school and community. Parents and community members are most welcome to attend.

ATTENDANCE
Children are expected to attend school every day. Attendance rolls (legal documents) are kept and absences recorded. Parents and caregivers are requested that the school be notified of a child’s absence and reason for such absence by telephone, e-mail or in writing.
‘Every Day Counts’ is a state wide initiative to address student attendance. The initiative is designed to change parent, community and student attitudes to school attendance. Punctuality and regular attendance are very important for student learning. Late arrivals are a huge disruption to teaching and learning and students miss important information in the first 15 minutes to half an hour of the school day. Students are expected to be in attendance every school day throughout the year. Family holidays should be confined to school holidays so students have the best opportunity to learn. Please be sure to notify the school if your child will be absent, preferably by 8:45am on day of absence on the 46 235100.
Teachers have been directed to mark all absences according to the Education Act – either explained or unexplained – with the appropriate code dependent on the absence reason given by parents. (An explanation of these codes is available on request.) School rolls are legal documents and we rely on your cooperation to keep them showing accurate information.
The Principal is required to inform the Education Department following periods (three days or more) of unexplained absence.
Children will not be permitted to leave the grounds during school hours for any reason, unless parents provide written permission. When leaving for any authorised reason, parents will need to report to the office in the first instance. Children are to be collected from the classrooms or office and NOT the front gate.
BICYCLES
Hospital statistics show clearly, and it is strongly recommended by the Road Safety Council that children under 10 should not ride bicycles without responsible adult supervision. It is strongly recommended that children be familiar with, understand and apply traffic rules.

☐ Children must walk their bikes into and out of the school grounds. Bikes need to be left in the bikes racks provided.

BUSES AND CONVEYANCE ALLOWANCE
A private bus service operates school bus runs north and south of the Yuleba town.
Financial assistance is available for parents who:
☐ have to convey their children to school or
☐ have to convey their children to a school transport service

Eligibility for bus subsidy depends on where students live. Information and forms are available from Transport Services, Dept of Transport and Main Roads, Roma.

BOOKCLUB
The Scholastic Book Club is conducted through this school. A wide range of books on many topics and suited to all reading ages are offered at reduced prices at certain times throughout the year. The children will receive order forms containing information about books suitable to their reading level which parents are able to peruse and order from at their own discretion.

COMPLAINTS
From time to time you may have concerns about your child at school or the operations of the school. These concerns may grow into bigger issues if you don’t talk to the school staff about them. Education Queensland is committed to ensuring that all parents have their concerns dealt with in a fair and equitable manner and there are processes and support structures in place to enable parents to work through any issues they may have.
Concerns should initially be directly to the teacher involved or if appropriate lodged directly with the Principal. If the problem cannot be resolved within the school, you should contact the Darling Downs and South West Regional office in Toowoomba.
Parents or caregivers may also wish to contact the Queensland Council of Parents and Citizens’ Associations (QCPCA) on 32623400 for help and support. Both the QCPCA and Regional Office have access to the Office of State Schooling, which administers the operation of all Queensland State Schools, to further resolve issues if required.

ELECTRONIC EQUIPMENT
Please do not allow your children to bring electronic equipment to school, ie. Mobile phones, ipods, computer games, etc. These items should be taken to the office on arrival and collected before going home.
FAMILY INFORMATION & UPDATES

Events in family life, such as illness, new babies, loss of a loved one or a pet, sibling rivalry and visitors can be a prime source of excitement or concern for children, and so affect their behaviour at home and/or at school. It is important for the home and school to share information that may affect children, and we would appreciate it if parents/guardians would inform us of any unusual happenings of this nature. If you feel the matter would require a lengthy or private discussion, please make an appointment at a time convenient to both parties.

Please feel free to discuss any problems or queries with your teacher that you may have about your child's progress, the school or the program, but please make an appointment at a time convenient to both parties.

Under the above heading we also include any change of family details, i.e. address, home telephone number, family mobile phone numbers, emergency contact telephone numbers, medication changes. These are vitally important pieces of information that MUST be kept up-to-date in our school records. In addition should there be changes in family circumstances such as separations, divorces, if there are court custody documents or domestic violence orders, the school MUST have up-to-date copies of these documents for our files, and of course they are kept strictly confidential.

HOME READING

Reading is an essential skill. The only way we become effective readers is by practising. Parents are INVALUABLE in helping children learn to read. Students will have Home Reading folders and will be sent home material at an appropriate level for them. This will be monitored in their folder. Levelled reading material is available in classrooms for all students, although many in the upper grades will prefer to read their own chosen material from the library or other places. We also have levelled material available in the library.

All children should read each night or depending on age be read to. You can work wonders by displaying an interest in your child's reading. You can help by:

- reading with them,
- reading aloud to them,
- asking questions about the books they are reading,
- talking about the books and magazines you are reading (yes – you'd be surprised how powerful it is for children to see their parents enjoying reading).
HOMEWORK

Children in all grades will receive homework weekly. This will be required to be taken home and returned each day in the red school folder. Reading, maths mentals, tables and spelling practice will form the basis of children's homework at all year levels. These are the recommended hours over a week:

- **Prep:** generally students will not be set homework other than reading and sight words
- **Years 1 – 3:** could be up to but generally not more than 1 hour per week
- **Years 4 – 5:** could be up to but generally not more than 2-3 hours per week
- **Years 6 – 7:** could be up to but generally not more than 2-4 hours per week

To be most effective, children should do a little spelling, maths mentals, reading and tables each night. However, because we realise that many students have busy lives outside school, homework will be marked weekly to provide students flexibility in organising their week.

Occasionally, students may receive projects to work on at home. The research and learning for these will take place at school, but students will be encouraged to complete final publishing at home. Projects often provide a good opportunity for students and parents to work together.

REMEMBER –

Homework is set by the teacher and students are responsible to the teacher for doing it. It is not something for parents to 'force' their child to do. Homework can be a positive time for students and their parents – but it can also be a nightmare. Parents can best help by ensuring that students have a quiet, comfortable place to do their homework. You should also offer assistance where possible – for example, tell your child that you are available for the next 20 minutes if they need help. Let them know that after that – you may not be available.

If your child does not complete their homework – DON’T fret!! It’s their problem and the teacher will deal with it. Simply continue to offer assistance if they want it and explain that you will let the teacher know if they choose not to do it. Don’t make excuses for your child if they fail to complete the work. Let the teacher know that the child had the time and the place, but chose not to do their homework.

Of course – if your child is having difficulty with homework tasks, don’t hesitate to contact his/her teacher to discuss it.

IMMUNIZATION/MEDICAL CHECKS

Please ensure immunization records are up-to-date as they may be required by the school and Queensland Health. It is often a good idea to have hearing, sight and speech checked as this may identify areas that may lead to learning difficulties.

INFECTIOUS DISEASES

The exclusion from attendance of pupils suffering from certain infectious diseases or living in a home where infectious diseases exist is sometimes necessary. If your child is ill please be considerate and do not send to school until they have completely recovered. Please inquire at the office should you need to know about incubation periods and exclusion periods for illnesses such as:

- **CHICKEN POX**
- **MEASLES**
- **MUMPS**
- **RUBELLA**
- **VIRAL HEPATITIS**
- **WHOOPING COUGH**
- **SCHOOL SORES**
- **HEAD LICE**
- **RINGWORM**
- **CONJUNCTIVITIS**

Remember that a sick child is better at home with their family than at school feeling miserable.
INJURIES AND ILLNESSES

On occasions it is possible that children may be injured or become ill during school time. In these circumstances every effort is made to contact the parent. Parents are requested to ensure that emergency information is updated when any changes occur. In the event of an emergency an ambulance will be called.

No medication can be administered by any staff member without written instructions from a doctor. This applies even to analgesics such as panadol, etc. All medication is kept at the office and administered there.

INTERNET, EMAIL AND TECHNOLOGY

Our school has networked computers in every classroom. Students learn to use these tools for a range of tasks during their schooling. One aspect of computer use is for internet and email. Our students are supervised in the use of these and all our internet access is filtered by the Education Queensland. A detailed Internet Access Agreement form must be completed for each child before they are able to access the Internet.

LATE ARRIVALS & EARLY DEPARTURES

Please be punctual. Students arriving late at school are unable to be prepared for the start of the school day and also disrupt the learning of others. Continued lateness will mean parents will be contacted.

Should you need to collect your child before the end of the school day you need to report to the office in the first instance.

LIBRARY AND LIBRARY BAG

Our school library has an extensive collection of books. These facilities are available to all our students. Because reading is essential to all learning, parents can assist learning by encouraging their children to read for pleasure. Children must only borrow books through their teacher or a teacher aide. Children may borrow from the library during designated class library times.

Parents and children should ensure that all library books on loan are well cared for and returned to school by the due date. It is the parent’s responsibility to replace or reimburse the school for any books damaged, destroyed or lost by their children.

MONEY COLLECTION

Please leave money at the school office on Monday, Tuesday or Thursday in an envelope clearly marked with student’s name and reason for collection.

NEWSLETTER

Our newsletter is a great way of keeping in touch with what is happening in our school. We use it to inform parents of upcoming events and other important information – so it is vital that you take the time to read it each week. We also use it to celebrate the work and achievements of our students, staff and community. The newsletter is sent home with oldest student in the family every second Wednesday and can also be viewed by visiting our school website – www.yulebass.eq.edu.au. Families can also request to have the newsletter emailed by contacting the office and providing your email details.

Any items for the newsletter must be submitted to the office by close of business on the Tuesday prior otherwise they will be carried over to the next fortnight’s newsletter.

Community items are included where space permits. Items can be emailed directly to admin@yulebass.eq.edu.au.
P&C ASSOCIATION

The P&C Association meets at the school at 3:15pm on the third Wednesday of each month. The Annual General Meeting is held before the end of March. The P&C is involved in fundraising and working for the school's global objectives and decision making. More and more it is helping in the formulation of many aspects of school funding. It is also the avenue open to parents to influence the direction of education in their school. Parents are most welcome to become involved, have a say and have their views contribute to the decisions made at school.

PARENT INVOLVEMENT

Yuleba School encourages parents to become involved in their child’s learning. Please contact the office or your child’s teacher if you are interested in volunteering in any way – we’d LOVE to have you on board!!
You can show involvement through
- Visiting the school and showing an interest in what your child is learning.
- Being a classroom parent helper.
- Supporting the parent group at P&C meetings.
- Supporting fundraising efforts.
- Reading the notice boards/newsletters.
- Supporting your child’s efforts with homework and reading.
- Discussing any problems or concerns with the teacher.
- Offering to share hobbies, interests, ideas and your special expertise.
- Speaking positively about our school.

PARENT TEACHER MEETINGS

Parents will be invited to attend a meeting with their child’s teacher to speak about curriculum issues, our Behaviour Management policy and classroom procedures early in the school year. We strongly advise you to take this opportunity to meet your child’s teacher and gain an understanding of how the class is going to operate.

PARKING NEAR THE SCHOOL

Cars are not allowed to enter school grounds without the permission of the Principal. Parents parking in the front car park must obey the road signs provided and should park their vehicle and collect children from the school grounds. This is for the safety of all children. Please avoid parking in the No Standing/Bus Zone. Our school car park is a busy area. Please be patient and courteous as our students’ safety is of the utmost importance.

PRIVACY REGULATIONS

To enable Education Queensland to provide education services to students, the department collects personal information from students, parents and guardians and other third parties. Education Queensland recognises that an essential part of the school family relationship is the responsibility to protect the personal information entrusted and ensure that its use and disclosure is carried out in an ethical and lawful way.

The new Information Standard 42 has been implemented by Education Queensland to ensure that confidential information is not misused and that you and your family are aware of:
- personal information held by the department and its agencies
- the disclosure and use of this information by other departments and agencies
- your rights to access your personal information

For a more detailed explanation of Information Standard 42- Information Privacy, please visit the website at: http://www.iie.qld.gov.au/informationstandards Or Contact Education Queensland’s Privacy Contact Officer on telephone 3237 0546 or email InformationPrivacy@qed.qld.gov.au
PUBLISHING AND PROMOTION

We are very proud of the achievements of our students and we like to publish them where possible. Before our students’ classwork, photographs or names can be published in the newsletter or local papers etc, we need parental permission (which was ascertained at the time of enrolment and remains current unless otherwise notified).

REPORTING

Formal Report cards are issued twice per year at the end of each semester. These student reports are generated using a statewide reporting system called OneSchool. An opportunity to meet with the teachers to discuss your child’s achievements will be offered each semester and an open invitation to arrange a time to talk with teachers is in place throughout the year. We would hope that you take an active interest in your child’s education and keep informed on their progress throughout the year. Our staff members are only too happy to meet with you to discuss your child’s progress – simply call, write, e-mail or drop in to arrange a suitable time. It encourages children if they know their parents are interested in how they are going at school.

RESPONSIBLE STUDENT BEHAVIOUR

We need your involvement and understanding of our Responsible Student Behaviour Plan for the program to be successful. Our students only learn to behave and think responsibly if they have clear and consistent expectations and consequences. It is important for parents and teachers to work together to ensure that students receive common messages.

Our responsible behaviour plan follows the Schoolwide Positive Behaviour Support model. We explicitly teach students appropriate behaviours for all areas in our school – lining up, eating time, moving around the school, classroom behaviours, use of toilet areas and so on. Students are rewarded for demonstrating appropriate behaviour through classroom rewards programs. Certificates for achievement and appropriate behaviour may also presented on parade.

Our four school rules are Be a Learner, Be Respectful, Be Responsible, Be Safe. Teachers use a range of strategies to deal with inappropriate behaviour from modelling and discussing better choices to detention at lunch time for serious breaches of our school rules or repeated inappropriate behaviour. Communication with parents is a key part of developing responsibility in students and we encourage regular communication between home and school.

RIGHTS and RESPONSIBILITIES

Everybody within the school has certain rights AND responsibilities – acknowledged and signed in the Behaviour Management agreement. Children are made aware of acceptable behaviours and unacceptable behaviours and learn that both attract consequences. It is expected that all students show respect for themselves, others, property and the environment. Parents will be informed if their child infringes seriously on the rights of others at Yuleba State School or they continue unacceptable behaviour that tarnishes the good name of the school.

SCHOOL TIMES

Parents are requested not to send students to school prior to 8.30am. In cases where students arrive early, they are required to be seated in the staff area until 8:30 am when a staff member will be rostered for supervision.

8:50am FIRST BELL – commence lessons
10:30am BELL – lunch 1st break
11:05am FIRST BELL – assemble to recommence lessons
11:10am SECOND BELL – commence lessons
1:00pm BELL – lunch 2nd break
1:35pm FIRST BELL – assemble to recommence lessons
1:40pm SECOND BELL – commence lessons
3.00 pm BELL - end of school day

After school, children should leave the school grounds as soon as practicable. Staff supervision is provided for students catching buses. Students are not allowed to play on playground equipment after school.
PRESENTATION NIGHT
An Awards Night is held annually towards the end of the year. Holding to the tradition of rewarding positive behaviour and endeavour, the following trophies are awarded:

**Diligence Awards:** P-2 and 3 - 7
This award is given to the student who is consistently diligent about their work and does their best at all times.

**Most Improved Awards:** P-2 and 3 – 7
This award is given to the student who has improved the most throughout the year. This is determined by the data gathered from internal diagnostic testing.

**Highest Academic Achiever Awards:** P-2 and 3 – 7
This award is given to the student who achieves the highest academically across all curriculum areas as noted by class assessments.

**Student of The Year:** P – 7
This award is an all-rounder award and is given to the student who participates in and achieves at a high standard in a number of both curricula and non-curricula areas (ie academically, musically, etc – not just in one area only). This award is sponsored and presented by John and Meryl McNulty or their chosen representative.

SUNSMART POLICY
We are very conscious of sun safety at our school and recommend that you apply sunscreen prior to your child’s arrival at school each day. Sunscreen is available in all teaching blocks throughout the day. We recommend that children have their own hat to wear – wide brimmed hat being the approved type. These are available from the Office through the P and C association.
We strongly adhere to the school rule – NO HAT, NO PLAY.

STUDENT LEADERS
Student Leaders are elected each year from the Year 6/7 cohort of students. Our school Captain and sports captains take on a number of roles throughout the year that provide leadership opportunities.

SCHOOL DENTIST
The school is visited by the Mobile School Dentist Clinic to check each child’s teeth. It is fully staffed and equipped to handle most dental work. The contact number is 0429471690. Any extensive or complicated work is referred to your dentist or orthodontist. Between visits parents may contact the Dental Clinic at Roma Hospital for an emergency appointment. The contact number is 46 242716.

SCHOOL PHOTOGRAPHS
Each year school photographs are taken and are available for parents to purchase. You will be notified what date the photographs will be taken.

SCHOOL FEES
Every year the school charges parents a general purpose and text book fee. This fee is a minimal charge used to cover such costs as text books, Arts Council, bus fees to and from swimming in Terms 1 and 4, and photocopying.
If you are unable to pay the contribution in a lump sum, then alternative payment methods can be negotiated. Upfront payment does allow for more efficient running of the school, and does allow us to purchase text books etc at a discount rate.
SCHOOL UNIFORM

It is an expectation of our School Community that ALL children will wear our school uniform. This includes the Yuleba shirt, royal blue shorts/skorts, white socks and sandshoes. Wearing the school uniform fosters a sense of school pride and also serves safety and identification purposes. Wearing a uniform also prevents problems arising from students trying to ‘compete’ with their peers to wear the latest styles and fashions.

Our uniform is comfortable and cool, long-lasting, stylish and easy to care for. Uniforms are sold by the P&C at cost. They are available for sale at the Office.

Please note that the uniform includes a wide-brimmed royal blue hat for all students. Students not wearing a school hat are not permitted out from under the covered area during lunch breaks.

Children attending school outings must wear a school uniform unless otherwise instructed.

Sunshirts are a necessary requirement for all water activities, Yuleba State School provides each student a Yuleba logo sunshirt to wear during swimming instruction.

☐ JEWELLERY: The only acceptable forms of jewellery to be worn are sleepers or earring studs and watches. For safety and security reasons, we ask that all other jewellery be left at home. If students wear other types of jewellery, they will be asked to remove it and store it in their bag. If they have to be asked a second time, the jewellery will be removed and kept in the office for collection after school. Medical identification alerts can be worn.

☐ MARKING CLOTHES: ALL articles of clothing, books, ports, lunch boxes and any other school requisites should be clearly marked with your child’s full name. It is disappointing to note the amount of unclaimed, unmarked lost property that is sent to charities each year. Any unnamed, lost clothing that has been found will be placed in a lost property box outside the office where it can be claimed. If it is named, it is easily returned to the child instead. Uncollected items will be recycled.

SPECIAL DAYS / CONCERTS

From time to time the children will be involved in special days where fancy dress or some home help will be required.

SPORTS HOUSES

Students from Prep to Year 7 are divided into two houses. These are:
☐ Lewis – blue
☐ Archer – white

House colour appropriate shirts are recommended for children when interhouse competitions are held. This cultivates a team spirit and assists officials with house identification of students.

SWIMMING

Swimming lessons are offered to students in term 1 as part of the HPE curriculum. We travel to and from the Wallumbilla Pool by bus for the lessons. Students are placed in groups according to their proficiency and all lessons are conducted by qualified coaches and teachers. Water awareness forms part of the curriculum offerings of the school.

During the last weeks of Term 4, students participate in a swim camp when we travel to Wallumbilla for 4 consecutive days of intensive swimming instruction.
TRANSFERS
Please notify class teacher and our Admin staff if your child is to leave the school. Please ensure that all library books and any other school property have been returned and accounts are finalised. When a child leaves a Transfer Certificate is then forwarded to the next school.

USE OF SCHOOL FACILITIES
The school grounds, buildings and equipment are available for use by approved members of the community. Applications to use such facilities are made through the school office. If you wish to use the school facilities regularly, please come in to the office to organise the ‘authority forms’. Children may use our facilities out of school hours only when accompanied by a responsible adult.

VISITORS
Upon entering the school grounds visitors are requested to report to the office to sign the Visitor’s Register, verifying that they have read the Student Protection Fact Sheet, Code of Conduct, Evacuation and Lock Down Procedures which are in the front of the register.

VOLUNTEERS
Volunteers are requested to report to the office to sign the Visitors’ Register. There is another register provided in the teaching block for helpers. Signing either registers is also a verification of volunteers having read the Student Protection Fact Sheet, Code of Conduct, Evacuation and Lock Procedures as well as being aware of the need for confidentiality regarding students and staff.

WEBSITE
We continue to update our website with new information and newsletters – www.yulebass.eq.edu.